

# Sharing Servant Keeper – Windows XP Home

This document is for sharing Servant Keeper on the following Operating Systems:

- Windows XP Professional (with simple file sharing enabled)
- Windows XP Home

Follow these steps to share the Servant Keeper program folder for use on a network. This help sheet assumes that you have Servant Keeper 5 installed in the default install location.

**Note:** These are the basic steps to setup the sharing and security for Servant Keeper on your network. Your network administrator may want to tailor the security for the database to your organizations specific requirements. If problems arise from alternate security settings please refer to this help sheet for the recommended configuration.

1. On the PC with Servant Keeper installed browse to C:\Program Files, find and right click the skcms50 folder, and click Sharing and Security...
2. In the Network sharing and security section click the text, **"If you understand the security risk but want to share files without running the wizard, click here."** Fig1.
3. A dialog box will open. In it click the option **Just enable file sharing** and click OK. Fig2
4. You will be back at the previous window with a few new options. Check the option, **"Share this folder on the network."** Make sure you have a check in the option **"Allow network users to change my files"**. Fig3
5. Click **OK** to save the share settings and exit.



Fig1



Fig2



Fig3